



117 Putnam Drive ♦ Eatonton, GA 31024 ♦ Tel: 706-485-1884  
[www.putnamdevelopmentauthority.com](http://www.putnamdevelopmentauthority.com)

### **Agenda**

**Monday, October 19, 2020 ♦ 9:00 AM**

*Via Virtual Meeting/Conference Call\**

\*This meeting is being held by virtual meeting/conference call in accordance with the Georgia Open Meetings Law O.C.G.A. §50-14-1 (g) which provides for a virtual meeting under circumstances necessitated by emergency conditions.

Please join the meeting from your computer, tablet or smartphone.

<https://global.gotomeeting.com/join/792591917>

You can also dial in using your phone.

United States: United States: +1 (786) 535-3211

Access Code: 792-591-917

### **Opening**

1. Call to Order

### **Minutes**

2. Approval of Minutes
  - a. September 14, 2020 Regular Meeting
  - b. September 14, 2020 Executive Session

### **Financials**

3. Approval of Financials - September 2020

### **Reports**

4. Interim Economic Development Director Report

### **Regular Business**

5. Discussion of Branding Proposals
6. Discussion of Support Job
7. Approval of Opening new Operating Account at Farmers & Merchants Bank

### **Other Business**

8. Other Business

The Putnam Development Authority reserves the right to continue the meeting to another time and place in the event the number of people in attendance at the meeting, including the PDA members, staff, and members of the public exceeds the legal limits. The meeting cannot be closed to the public except by a majority vote of a quorum present for the meeting. The authority can vote to go into an executive session on a legally exempt matter during a public meeting even if not advertised or listed on the agenda. Individuals with disabilities who require certain accommodations in order to allow them to observe and/or participate in this meeting, or who have questions regarding the accessibility of the meeting or the facilities are required to contact the ADA Compliance Officer, at least three business days in advance of the meeting at 706-485-2776 to allow the County to make reasonable accommodations for those persons.

**Next Meeting Items**

9. Next Meeting Items

**Executive Session**

- 10. Enter Executive Session as allowed by O.C.G.A. 50-14-4 for Personnel, Litigation, or Real Estate
- 11. Reopen Meeting and execute Affidavit concerning the subject matter of the closed portion of the meeting
- 12. Action, if any, resulting from the Executive Session

**Closing**

13. Adjournment

The Putnam Development Authority reserves the right to continue the meeting to another time and place in the event the number of people in attendance at the meeting, including the PDA members, staff, and members of the public exceeds the legal limits. The meeting cannot be closed to the public except by a majority vote of a quorum present for the meeting. The authority can vote to go into an executive session on a legally exempt matter during a public meeting even if not advertised or listed on the agenda. Individuals with disabilities who require certain accommodations in order to allow them to observe and/or participate in this meeting, or who have questions regarding the accessibility of the meeting or the facilities are required to contact the ADA Compliance Officer, at least three business days in advance of the meeting at 706-485-2776 to allow the County to make reasonable accommodations for those persons.

**File Attachments for Item:**

## 2. Approval of Minutes

- a. September 14, 2020 Regular Meeting
- b. September 14, 2020 Executive Session



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## Minutes

**Monday, September 14, 2020 ♦ 9:00 AM**

*Putnam County Administration Building – Room 204*

The Putnam Development Authority met on Monday, September 14, 2020 at approximately 9:00 AM via conference call.

### *PRESENT*

Chairman Walt Rocker III  
 Member Patty Burns  
 Member Mylle Mangum  
 Member Eugene Smith  
 Member John Wojtas

### *OTHERS PRESENT*

Attorney Kevin Brown  
 Interim Economic Development Director Pat Topping  
 County Clerk Lynn Butterworth

### **Opening**

#### 1. Call to Order

Chairman Rocker called the meeting to order at approximately 9:00 a.m.  
 (Copy of agenda made a part of the minutes.)

### **Minutes**

#### 2. Approval of Minutes

- a. August 14, 2020 Regular Meeting
- b. August 14, 2020 Executive Session

**Motion to approve the minutes of the August 14, 2020 Regular Meeting and Executive Session.**

**Motion made by Member Smith, Seconded by Member Burns.**

**Voting Yea: Chairman Rocker, Member Burns, Member Mangum, Member Smith, Member Wojtas**

## Financials

### 3. Approval of Financials - August 2020

**Motion to approve the August 2020 Financials.**

**Motion made by Member Wojtas, Seconded by Member Smith.**

**Voting Yea: Chairman Rocker, Member Burns, Member Mangum, Member Smith, Member Wojtas**

(Copy of financials made a part of the minutes.)

## Reports

### 4. Interim Economic Development Director Report

Interim EDD Topping reporting the following:

- Project Activity
  - Project Club – Manufacturing – Investment \$20,000,000 – 123,000 square feet
  - Project Cosmo – Manufacturing – Investment TBD
- South Industrial Park Status
  - Meeting scheduled September 17<sup>th</sup> with State GRAD team to finalize Certification Application
- Existing Industry Activity
  - Contacted top 64 employers with over 10 employees via email
  - Will begin calling companies this month
- Future projects
  - Review and revised presentation package
  - Incentives
  - Business cases for target industries
  - Regional workforce strategy
  - Building and site database update
- State Project Activity
  - 67 State Project Manager’s contacted via email
  - Will continue calls this month
- Database Creation
  - Database of State Project Managers with name, title, address, phone, and email address
  - Database of local government partnerships with name, title, address, phone, and email address
- Marketing/Website Updates
  - Eatonton/Putnam brochure updated on website
  - Revised Rock Eagle Technology Park and South Industrial Park flyers
  - Covid-19 Resource page added to website
  - MGEA Works/Middle Georgia Economic Alliance page added to website
  - 2020 Labor Force information updated on website
- Social Media
  - 593 Facebook Followers
  - 83 Linked-In Followers
  - 281 Instagram Followers
  - 35 Twitter Followers
- Website Visitor Sessions and Statistics

**Regular Business**

5. Ratification of Insurance for old Hotel Eatonton

Putnam County cancelled the insurance on the old Hotel Eatonton so the PDA had to act fast to cover the building. A six-month term policy was purchased from Craig Massey Insurance that includes terrorism coverage for \$3789.74. EDD Topping will apply with ACCG (the county carrier) to compare rates for future terms.

**Motion to ratify the decision to purchase a six-month insurance policy for the old Hotel Eatonton from Craig Massey Insurance in the amount of \$3,789.74.**

**Motion made by Member Burns, Seconded by Member Wojtas.**

**Voting Yea: Chairman Rocker, Member Burns, Member Mangum, Member Smith, Member Wojtas**

Attorney Brown advised requesting how much the county was paying for their insurance coverage of this building.

6. Discussion of Branding Proposal

EDD Topping reached out to two companies and received one proposal; will review closer when more proposals are received. No action was taken.

7. South Industrial Park Update

Chairman Rocker advised that this will be discussed in Executive Session.

8. Rock Eagle Technology Park and GDOT Update

Chairman Rocker advised that the Georgia Department of Transportation accepted our counter offer for the Option for Right of Way for Highway 441 widening at the Rock Eagle Technology Park. Their original offer was \$370,200.00 and our accepted counter offer was \$462,615.00. He has also met with Fall Line Properties and they have executed the agreement with GDOT. No action was taken.

**Other Business**

9. Other Business

Chairman Rocker advised that there is a film company in town filming a "Dead of Night" series and they would like to film at the Old Hotel. They will need to do a small build out inside and would like to remove a window and replace it with one that someone can jump through. They offered \$750.00.

**Motion to approve use of the Old Hotel for filming for fee of \$750.00.**

**Motion made by Member Burns, Seconded by Member Wojtas.**

**Voting Yea: Chairman Rocker, Member Burns, Member Mangum, Member Smith, Member Wojtas**

**Next Meeting Items**

10. Next Meeting Items

None

**Executive Session**

11. Enter Executive Session as allowed by O.C.G.A. 50-14-4 for Personnel, Litigation, or Real Estate

**Motion to enter Executive Session as allowed by O.C.G.A. 50-14-4 for litigation and personnel.**

**Motion made by Member Burns, Seconded by Member Mangum.**

**Voting Yea: Chairman Rocker, Member Burns, Member Mangum, Member Smith, Member Wojtas**

Meeting closed at approximately 9:48 a.m.

12. Reopen Meeting and execute Affidavit concerning the subject matter of the closed portion of the meeting

**Motion to reopen the meeting and execute the Affidavit concerning the subject matter of the closed portion of the meeting.**

**Motion made by Member Smith, Seconded by Member Mangum.**

**Voting Yea: Chairman Rocker, Member Burns, Member Mangum, Member Smith, Member Wojtas**

(Copy of affidavit made a part of the minutes.)

Meeting reopened at approximately 10:02 a.m.

13. Action, if any, resulting from the Executive Session

**Motion to retain contractor as discussed in Executive Session.**

**Motion made by Member Mangum, Seconded by Member Smith.**

**Voting Yea: Chairman Rocker, Member Burns, Member Mangum, Member Smith, Member Wojtas**

**Closing**

14. Adjournment

**Motion to adjourn the meeting.**

**Motion made by Member Smith, Seconded by Member Mangum.**

**Voting Yea: Chairman Rocker, Member Burns, Member Mangum, Member Smith, Member Wojtas**

Meeting adjourned at approximately 10:04 a.m.

ATTEST:

Lynn Butterworth  
County Clerk

Walt Rocker III  
Chairman



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The draft minutes of the September 14, 2020 Executive Session are available for Board Member review in the Clerk's office.



**File Attachments for Item:**

3. Approval of Financials - September 2020



Putnam County, GA

# Income Statement Account Summary

For Fiscal: 2020 Period Ending: 09/30/2020

		Original Total Budget	Current Total Budget	MTD Activity	YTD Activity	Budget Remaining
<b>Fund: 101 - GENERAL FUND</b>						
<b>Expense</b>						
<a href="#">101-75201-511100</a>	Full-time Staff	68,139.00	10,389.00	0.00	10,419.20	-30.20
<a href="#">101-75201-512101</a>	Insurance Benefits	7,890.00	7,890.00	0.00	535.62	7,354.38
<a href="#">101-75201-512201</a>	Social Security	5,213.00	5,213.00	0.00	794.25	4,418.75
<a href="#">101-75201-512401</a>	Retirement Contributions	8,850.00	11,931.00	0.00	11,931.00	0.00
<a href="#">101-75201-512701</a>	Workers Compensation	220.00	228.00	0.00	228.00	0.00
<a href="#">101-75201-512901</a>	Payroll Accrual	425.00	425.00	0.00	0.00	425.00
<a href="#">101-75201-521203</a>	Legal Services	20,000.00	20,000.00	2,553.50	15,160.22	4,839.78
<a href="#">101-75201-521205</a>	Testing/Physicals	0.00	15.00	0.00	30.00	-15.00
<a href="#">101-75201-521206</a>	Accounting/Auditing	6,500.00	6,500.00	0.00	0.00	6,500.00
<a href="#">101-75201-521220</a>	Professional Services	20,000.00	97,750.00	1,800.00	46,174.45	51,575.55
<a href="#">101-75201-521301</a>	Computer Services	4,489.00	4,489.00	92.00	3,029.20	1,459.80
<a href="#">101-75201-522201</a>	Building & Ground Services	5,000.00	5,000.00	0.00	0.00	5,000.00
<a href="#">101-75201-522205</a>	Equipment Services	500.00	500.00	45.72	103.48	396.52
<a href="#">101-75201-522321</a>	Rental Expense	1,028.00	1,028.00	0.00	0.00	1,028.00
<a href="#">101-75201-523101</a>	General Insurance	6,900.00	6,900.00	3,789.74	9,830.74	-2,930.74
<a href="#">101-75201-523201</a>	Telecommunications	1,500.00	1,500.00	25.00	729.88	770.12
<a href="#">101-75201-523215</a>	Postage	250.00	250.00	0.00	27.85	222.15
<a href="#">101-75201-523301</a>	Advertising	24,000.00	20,896.00	0.00	749.28	20,146.72
<a href="#">101-75201-523401</a>	Printing & Binding	1,500.00	1,500.00	0.00	0.00	1,500.00
<a href="#">101-75201-523501</a>	Travel	6,150.00	6,150.00	0.00	6.00	6,144.00
<a href="#">101-75201-523601</a>	Dues & Fees	3,000.00	3,000.00	0.00	265.00	2,735.00
<a href="#">101-75201-523701</a>	Education	4,400.00	4,400.00	0.00	0.00	4,400.00
<a href="#">101-75201-523920</a>	Miscellaneous Services	20,000.00	0.00	0.00	0.00	0.00
<a href="#">101-75201-531101</a>	Office & General Supplies	600.00	600.00	20.82	40.82	559.18
<a href="#">101-75201-531110</a>	Building & Ground Supplies	2,000.00	2,000.00	0.00	0.00	2,000.00
<a href="#">101-75201-531231</a>	Electricity	1,500.00	1,500.00	45.85	556.73	943.27
<a href="#">101-75201-531301</a>	Meals For Special Events	2,500.00	2,500.00	0.00	81.53	2,418.47
<a href="#">101-75201-531401</a>	Books & Periodicals	250.00	250.00	0.00	0.00	250.00
<a href="#">101-75201-531601</a>	Small Equipment	2,500.00	2,500.00	0.00	0.00	2,500.00
	<b>Expense Total:</b>	<b>225,304.00</b>	<b>225,304.00</b>	<b>8,372.63</b>	<b>100,693.25</b>	<b>124,610.75</b>
	<b>Fund: 101 - GENERAL FUND Total:</b>	<b>225,304.00</b>	<b>225,304.00</b>	<b>8,372.63</b>	<b>100,693.25</b>	
	<b>Total Surplus (Deficit):</b>	<b>-225,304.00</b>	<b>-225,304.00</b>	<b>-8,372.63</b>	<b>-100,693.25</b>	



Putnam County, GA

# My Detail Report

## Account Detail

Date Range: 10/01/2019 - 09/30/2020

Account	Name	Beginning Balance	Total Activity	Ending Balance
<b>Fund: 101 - GENERAL FUND</b>				

<a href="#">101-75201-511100</a>	Full-time Staff	0.00	10,419.20	10,419.20
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Post Date	Packet Number	Source Transaction	Pmt Number	Description	Vendor	Project Account	Amount	Running Balance
10/10/2019	PYPKT02025	PYPKT02025 - PR PPE:		PYPKT02025 - PR PPE: 10-06-2019 CM -			2,801.42	2,801.42
10/24/2019	PYPKT02037	PYPKT02037 - PR PPE:		PYPKT02037 - PR PPE: 10/20/2019 CM -			2,801.42	5,602.84
11/07/2019	PYPKT02046	PYPKT02046 - PR PPE:		PYPKT02046 - PR PPE: 11-03-2019 CM -			4,816.36	10,419.20

<a href="#">101-75201-512101</a>	Insurance Benefits	0.00	535.62	535.62
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Post Date	Packet Number	Source Transaction	Pmt Number	Description	Vendor	Project Account	Amount	Running Balance
10/01/2019	APPKT8726	INV0122601	133092	Economic Development	03465 - Greater Georgia Life Insurance Co		7.35	7.35
10/01/2019	GLPKT16798	JN10786		Dental Insurance			32.80	40.15
10/01/2019	GLPKT16798	JN10786		Medical Insurance			603.11	643.26
11/01/2019	GLPKT16955	JN10901		Medical Insurance			603.11	1,246.37
11/01/2019	GLPKT16955	JN10901		Dental Insurance			32.80	1,279.17
12/01/2019	GLPKT17160	JN11018		Medical Insurance			-705.28	573.89
12/01/2019	GLPKT17160	JN11018		Dental Insurance			-38.27	535.62
01/01/2020	GLPKT17289	JN11099		Dental Insurance			32.80	568.42
01/01/2020	GLPKT17292	JN11104		To correct error made in BCBS Insuranc			-32.80	535.62
07/01/2020	GLPKT18460	JN11661		Medical Insurance			0.00	535.62

<a href="#">101-75201-512201</a>	Social Security	0.00	794.25	794.25
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Post Date	Packet Number	Source Transaction	Pmt Number	Description	Vendor	Project Account	Amount	Running Balance
10/10/2019	PYPKT02025	PYPKT02025 - PR PPE:		PYPKT02025 - PR PPE: 10-06-2019 CM -			211.48	211.48
10/24/2019	PYPKT02037	PYPKT02037 - PR PPE:		PYPKT02037 - PR PPE: 10/20/2019 CM -			214.31	425.79
11/07/2019	PYPKT02046	PYPKT02046 - PR PPE:		PYPKT02046 - PR PPE: 11-03-2019 CM -			368.46	794.25

My Detail Report

Date Range: 10/01/2019 - 09/12/2020

Account	Name	Beginning Balance	Total Activity	Ending Balance
<a href="#">101-75201-512401</a>	Retirement Contributions	0.00	11,931.00	11,931.00

Post Date	Packet Number	Source Transaction	Pmt Number	Description	Vendor	Project Account	Amount	Running Balance
10/31/2019	GLPKT17038	JN10950		Monthly Retirement			885.00	885.00
11/30/2019	GLPKT17158	JN11011		Monthly Retirement			885.00	1,770.00
12/31/2019	GLPKT17280	JN11094		Monthly Retirement			885.00	2,655.00
01/31/2020	GLPKT17414	JN11159		Monthly Retirement			885.00	3,540.00
02/28/2020	GLPKT17472	JN11190		Monthly Retirement			885.00	4,425.00
03/31/2020	GLPKT17634	JN11270		Monthly Retirement			885.00	5,310.00
04/30/2020	GLPKT17660	JN11285		2020 Retirement Allocation			6,621.00	11,931.00

<a href="#">101-75201-512701</a>	Workers Compensation	0.00	228.00	228.00
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Post Date	Packet Number	Source Transaction	Pmt Number	Description	Vendor	Project Account	Amount	Running Balance
03/31/2020	GLPKT17720	JN11315		2020 WC Insurance			228.00	228.00

<a href="#">101-75201-521203</a>	Legal Services	0.00	15,160.22	15,160.22
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Post Date	Packet Number	Source Transaction	Pmt Number	Description	Vendor	Project Account	Amount	Running Balance
10/17/2019	APPKT8758	3355760	133294	Legal Serv/PDA	03560 - Seyfarth Shaw LLP		1,250.00	1,250.00
11/22/2019	APPKT8866	3377167	133775	Legal Services/PDA	03560 - Seyfarth Shaw LLP		1,250.00	2,500.00
12/13/2019	APPKT9078	3394784	134835	Legal Serv/PDA	03560 - Seyfarth Shaw LLP		1,250.00	3,750.00
01/22/2020	APPKT9010	3414479	134516	Legal Services/PDA	03560 - Seyfarth Shaw LLP		1,356.72	5,106.72
02/26/2020	APPKT9061	3434871	134756	Legal Serv/PDA	03560 - Seyfarth Shaw LLP		1,250.00	6,356.72
03/31/2020	APPKT9206	3456218	135227	Legal Serv/PDA	03560 - Seyfarth Shaw LLP		1,250.00	7,606.72
05/27/2020	APPKT9343	3499241	135854	Legal Serv/PDA	03560 - Seyfarth Shaw LLP		1,250.00	8,856.72
06/13/2020	APPKT9343	3480458	135854	Legal Serv/PDA	03560 - Seyfarth Shaw LLP		1,250.00	10,106.72
07/31/2020	APPKT9513	3544115	136537	Legal Serv/PDA	03560 - Seyfarth Shaw LLP		1,250.00	11,356.72
07/31/2020	APPKT9513	3544121	136537	Legal Serv/PDA	03560 - Seyfarth Shaw LLP		1,250.00	12,606.72
09/01/2020	APPKT9596	3563308-A	136976	Legal Services/PDA	03560 - Seyfarth Shaw LLP		1,303.50	13,910.22
09/25/2020	APPKT9596	3563308-B	136976	Legal Serv/PDA	03560 - Seyfarth Shaw LLP		1,250.00	15,160.22

<a href="#">101-75201-521205</a>	Testing/Physicals	0.00	30.00	30.00
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Post Date	Packet Number	Source Transaction	Pmt Number	Description	Vendor	Project Account	Amount	Running Balance
07/21/2020	APPKT9437	2019 Wellness Exams	2742	2019 Wellness Exams	01103 - Putnam General Hospital		15.00	15.00
07/21/2020	APPKT9440	2019 Wellness Exams-	2742	Putnam General Hospital Reversal	01103 - Putnam General Hospital		-15.00	0.00
07/21/2020	APPKT9441	2019 Wellness Exams	136256	Wellness Program Exams	01103 - Putnam General Hospital		15.00	15.00
08/31/2020	APPKT9587	Health Fair	136895	Wellness Program Exams	01103 - Putnam General Hospital		15.00	30.00

My Detail Report

Date Range: 10/01/2019 - 09/13/2020

Account	Name	Beginning Balance	Total Activity	Ending Balance
101-75201-521220	Professional Services	0.00	46,174.45	46,174.45

Post Date	Packet Number	Source Transaction	Pmt Number	Description	Vendor	Project Account	Amount	Running Balance
10/25/2019	APPKT8765	2015-06-10/19	133371	Eatonton Industrial Park/PDA	02381 - P.C. Simonton Engineering, LLC		5,000.00	5,000.00
10/25/2019	APPKT8818	PGC-17-4030	133602	Eatonton Industrial Park/PDA	02381 - P.C. Simonton Engineering, LLC		2,415.00	7,415.00
11/15/2019	APPKT8866	2015-06-11/19	133758	Eatonton Industrial Park/PDA	02381 - P.C. Simonton Engineering, LLC		1,417.00	8,832.00
04/08/2020	APPKT9204	INV0127036	135197	bookkeeping svc/PDA	02743 - Rebekah D. Coker		100.00	8,932.00
05/08/2020	APPKT9307	INV0127787	135616	Prof Serv/PDA	04223 - Patrick J Topping		1,530.00	10,462.00
05/08/2020	APPKT9307	INV0127788	135616	Prof Serv/PDA	04223 - Patrick J Topping		2,310.00	12,772.00
05/22/2020	APPKT9307	INV0127786	135616	Prof Serv/PDA	04223 - Patrick J Topping		72.45	12,844.45
05/22/2020	APPKT9307	INV0127789	135616	Prof Serv/PDA	04223 - Patrick J Topping		2,820.00	15,664.45
05/29/2020	APPKT9341	INV0127882	135870	Prof Serv/PDA	04223 - Patrick J Topping		2,520.00	18,184.45
06/05/2020	APPKT9341	INV0127881	135870	Prof Serv/PDA	04223 - Patrick J Topping		2,220.00	20,404.45
06/12/2020	APPKT9403	06122020	136176	Professional Serv/PDA	01715 - Putnam Development Authority		2,400.00	22,804.45
06/12/2020	APPKT9421	06122020	136192	Professional Serv/PDA	04223 - Patrick J Topping		2,400.00	25,204.45
06/20/2020	APPKT9403	06202020	136176	Professional Serv/PDA	01715 - Putnam Development Authority		2,580.00	27,784.45
06/20/2020	APPKT9421	06202020	136192	Professional Serv/PDA	04223 - Patrick J Topping		2,580.00	30,364.45
06/26/2020	APPKT9403	06262020	136176	Professional Serv/PDA	01715 - Putnam Development Authority		1,800.00	32,164.45
06/26/2020	APPKT9421	06262020	136192	Professional Serv/PDA	04223 - Patrick J Topping		1,800.00	33,964.45
07/03/2020	APPKT9403	07032020	136176	Professional Serv/PDA	01715 - Putnam Development Authority		1,350.00	35,314.45
07/03/2020	APPKT9421	07032020	136192	Professional Serv/PDA	04223 - Patrick J Topping		1,350.00	36,664.45
07/03/2020	APPKT9420	06122020-R	136176	Putnam Development Authority Revers	01715 - Putnam Development Authority		-2,400.00	34,264.45
07/03/2020	APPKT9420	06202020-R	136176	Putnam Development Authority Revers	01715 - Putnam Development Authority		-2,580.00	31,684.45
07/03/2020	APPKT9420	06262020-R	136176	Putnam Development Authority Revers	01715 - Putnam Development Authority		-1,800.00	29,884.45
07/03/2020	APPKT9420	07032020-R	136176	Putnam Development Authority Revers	01715 - Putnam Development Authority		-1,350.00	28,534.45
07/10/2020	APPKT9466	INV0130174	136396	Professional Services/PDA	04223 - Patrick J Topping		2,010.00	30,544.45
07/17/2020	APPKT9466	INV0130173	136396	Professional Services/PDA	04223 - Patrick J Topping		2,190.00	32,734.45
07/24/2020	APPKT9466	INV0130176	136396	Professional Services/PDA	04223 - Patrick J Topping		1,440.00	34,174.45
07/31/2020	APPKT9466	INV0130175	136396	Professional Services/PDA	04223 - Patrick J Topping		1,980.00	36,154.45
08/03/2020	APPKT9465	2722	136370	Prof Serv/PDA	01178 - Putnam County Board of Commissi		729.00	36,883.45
08/06/2020	APPKT9478	2722-R	136370	Putnam County Board of Commissioner	01178 - Putnam County Board of Commissi		-729.00	36,154.45
08/09/2020	APPKT9574	INV0131368	136913	Professional Serv/PDA	04223 - Patrick J Topping		1,860.00	38,014.45
08/16/2020	APPKT9574	INV0131369	136913	Professional Serv/PDA	04223 - Patrick J Topping		1,740.00	39,754.45
08/23/2020	APPKT9574	INV0131364	136913	Professional Serv/PDA	04223 - Patrick J Topping		2,400.00	42,154.45
08/30/2020	APPKT9574	INV0131365	136913	Professional Serv/PDA	04223 - Patrick J Topping		2,220.00	44,374.45
09/06/2020	APPKT9574	INV0131366	136913	Professional Serv/PDA	04223 - Patrick J Topping		480.00	44,854.45
09/13/2020	APPKT9574	INV0131367	136913	Professional Serv/PDA	04223 - Patrick J Topping		1,320.00	46,174.45

My Detail Report

Date Range: 10/01/2019 - 09/14/2020

Account	Name	Beginning Balance	Total Activity	Ending Balance
<a href="#">101-75201-521301</a>	Computer Services	0.00	3,029.20	3,029.20

Post Date	Packet Number	Source Transaction	Pmt Number	Description	Vendor	Project Account	Amount	Running Balance
10/02/2019	APPKT8805	11202	133484	PDA - Cogentes	03655 - Responsive Technology Partners, I		69.00	69.00
11/04/2019	APPKT8829	11285	133567	PDA - Cogentes	03655 - Responsive Technology Partners, I		69.00	138.00
12/01/2019	APPKT8871	11379	133721	PDA - Cogentes	03655 - Responsive Technology Partners, I		69.00	207.00
01/05/2020	APPKT8928	11561	134069	PDA - Cogentes	03655 - Responsive Technology Partners, I		69.00	276.00
02/01/2020	APPKT9001	11819	134375	PDA - Cogentes	03655 - Responsive Technology Partners, I		69.00	345.00
03/02/2020	APPKT9084	12079	134792	PDA - Cogentes	03655 - Responsive Technology Partners, I		69.00	414.00
04/02/2020	APPKT9181	12397	135121	PDA - Cogentes	03655 - Responsive Technology Partners, I		69.00	483.00
05/01/2020	APPKT9263	12677	135377	PDA - Cogentes	03655 - Responsive Technology Partners, I		69.00	552.00
06/01/2020	APPKT9315	12979	135647	PDA - Cogentes	03655 - Responsive Technology Partners, I		69.00	621.00
06/30/2020	APPKT9416	INV0130010	136136	IBACKUP.COM PRO SOFTNET.Butterwort	01348 - Bank of America		55.50	676.50
07/01/2020	APPKT9425	13297	136208	Computer Serv/PDA	03655 - Responsive Technology Partners, I		472.50	1,149.00
07/01/2020	APPKT9623	13291	137090	PDA - Cogentes	03655 - Responsive Technology Partners, I		16.20	1,165.20
07/22/2020	APPKT9443	4182	136288	Website Maint/PDA	01028 - Middle Georgia Regional Commissi		1,680.00	2,845.20
08/31/2020	APPKT9625	13899	137090	PDA - Cogentes	03655 - Responsive Technology Partners, I		92.00	2,937.20
09/01/2020	APPKT9572	14082	136851	PDA - Cogentes	03655 - Responsive Technology Partners, I		92.00	3,029.20

Account	Name	Beginning Balance	Total Activity	Ending Balance
<a href="#">101-75201-522205</a>	Equipment Services	0.00	103.48	103.48

Post Date	Packet Number	Source Transaction	Pmt Number	Description	Vendor	Project Account	Amount	Running Balance
10/12/2019	APPKT8763	IN817278	133257	Equip Svs/Dist Comm/Exe Ofc/HR/Fire-	01115 - Xerox Business Solutions Southeas		13.98	13.98
08/21/2020	APPKT9546	IN1084490	136700	Equip Services/Dist Comm-Exe Off-HR-P	01115 - Xerox Business Solutions Southeas		43.78	57.76
09/14/2020	APPKT9592	IN1103683	136993	Equipment Services/Dist Comm, Exe Off	01115 - Xerox Business Solutions Southeas		45.72	103.48

Account	Name	Beginning Balance	Total Activity	Ending Balance
<a href="#">101-75201-522321</a>	Rental Expense	0.00	0.00	0.00

Post Date	Packet Number	Source Transaction	Pmt Number	Description	Vendor	Project Account	Amount	Running Balance
03/10/2020	APPKT9101	INV0126460	134889	Rental Exp/Putnam Dev Auth	01306 - Farmers & Merchants Bank		28.00	28.00
03/10/2020	APPKT9432	INV0126460-R	134889	Farmers & Merchants Bank Reversal	01306 - Farmers & Merchants Bank		-28.00	0.00

Account	Name	Beginning Balance	Total Activity	Ending Balance
<a href="#">101-75201-523101</a>	General Insurance	0.00	9,830.74	9,830.74

Post Date	Packet Number	Source Transaction	Pmt Number	Description	Vendor	Project Account	Amount	Running Balance
01/08/2020	APPKT8940	111505	134071	Directors & Officers Liability Insurance/	03284 - Craig-Massee Insurance		2,029.00	2,029.00
02/03/2020	APPKT9010	INV0125005	134472	General Insurance/PDA	03284 - Craig-Massee Insurance		323.00	2,352.00
08/17/2020	APPKT9536	INV0130957	136697	20sbaam6161/PDA	04109 - Twin City Fire Insurance Company		3,689.00	6,041.00
09/08/2020	APPKT9561	116422	136805	Insurance 1085 Madison Ave /PDA	03284 - Craig-Massee Insurance		3,789.74	9,830.74

My Detail Report

Date Range: 10/01/2019 - 09/15/2020

Account	Name	Beginning Balance	Total Activity	Ending Balance
<a href="#">101-75201-523201</a>	Telecommunications	0.00	729.88	729.88

Post Date	Packet Number	Source Transaction	Pmt Number	Description	Vendor	Project Account	Amount	Running Balance
10/01/2019	APPKT8707	18529	133003	Development Authority	03044 - Localloop, Inc		25.00	25.00
10/13/2019	APPKT8759	9840075800	133308	706-816-8099 Terry Schwindler	01191 - Verizon Wireless		62.70	87.70
11/01/2019	APPKT8784	18899	133431	Development Authority	03044 - Localloop, Inc		25.00	112.70
11/13/2019	APPKT8837	9842124019	133684	706-816-8099 Terry Schwindler	01191 - Verizon Wireless		62.70	175.40
12/01/2019	APPKT8861	19283	133748	Development Authority	03044 - Localloop, Inc		25.00	200.40
12/13/2019	APPKT8904	9844195450	134021	706-816-8099 Terry Schwindler	01191 - Verizon Wireless		33.12	233.52
01/01/2020	APPKT8925	19614	134090	Development Authority	03044 - Localloop, Inc		25.00	258.52
01/13/2020	APPKT8966	9846271886	134269	706-816-8099 Terry Schwindler	01191 - Verizon Wireless		46.63	305.15
02/01/2020	APPKT8999	19960	134401	Development Authority	03044 - Localloop, Inc		25.00	330.15
02/13/2020	APPKT9037	9848342894	134672	706-816-8099 Terry Schwindler	01191 - Verizon Wireless		46.63	376.78
03/01/2020	APPKT9064	20317	134735	Development Authority	03044 - Localloop, Inc		25.00	401.78
03/13/2020	APPKT9126	9850434340	135014	706-816-8099 Terry Schwindler	01191 - Verizon Wireless		46.63	448.41
04/01/2020	APPKT9158	20675	135065	Development Authority	03044 - Localloop, Inc		25.00	473.41
04/13/2020	APPKT9229	9852518928	135304	706-816-8099 Terry Schwindler	01191 - Verizon Wireless		41.51	514.92
05/01/2020	APPKT9251	21003	135405	Development Authority	03044 - Localloop, Inc		25.00	539.92
05/13/2020	APPKT9304	9854575274	135619	706-816-8099 Putnam Development Au	01191 - Verizon Wireless		41.51	581.43
06/01/2020	APPKT9317	21385	135667	Development Authority	03044 - Localloop, Inc		25.00	606.43
06/13/2020	APPKT9357	9856617181	135933	706-816-8099 Putnam Development Au	01191 - Verizon Wireless		46.51	652.94
07/01/2020	APPKT9378	21764	135999	Development Authority	03044 - Localloop, Inc		25.00	677.94
07/13/2020	APPKT9429	9858662720	136251	706-816-8099 Putnam Development Au	01191 - Verizon Wireless		47.14	725.08
08/01/2020	APPKT9459	22122	136352	Development Authority	03044 - Localloop, Inc		25.00	750.08
08/13/2020	APPKT9524	9860717150	136612	706-816-8099 Putnam Development Au	01191 - Verizon Wireless		-45.20	704.88
09/01/2020	APPKT9543	22507	136665	Development Authority	03044 - Localloop, Inc		25.00	729.88

<a href="#">101-75201-523215</a>	Postage	0.00	27.85	27.85
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Post Date	Packet Number	Source Transaction	Pmt Number	Description	Vendor	Project Account	Amount	Running Balance
12/31/2019	APPKT8958	INV0124806	134131	USPS PO 1228380024.Butterworth	01348 - Bank of America		25.85	25.85
07/31/2020	APPKT9509	INV0130795	136420	USPS PO 1228380024.Butterworth	01348 - Bank of America		2.00	27.85

<a href="#">101-75201-523301</a>	Advertising	0.00	749.28	749.28
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Post Date	Packet Number	Source Transaction	Pmt Number	Description	Vendor	Project Account	Amount	Running Balance
10/31/2019	APPKT8803	INV0123364	133515	Advertising/Dist.Comm,P&D,PDA and Tr	01179 - Smith Communications, Inc.		280.84	280.84
11/30/2019	APPKT8878	1949A	133850	Advertising/Transit-PDA	01179 - Smith Communications, Inc.		468.44	749.28
05/31/2020	APPKT9326	INV0127859	135779	Advertising Dist, Comm, Public Rel, PDA	01179 - Smith Communications, Inc.		50.00	799.28
05/31/2020	GLPKT18349	JN11609		To correct entry from PDA to Dist Com			-50.00	749.28

My Detail Report

Date Range: 10/01/2019 - 09/16/2020

Account	Name	Beginning Balance	Total Activity	Ending Balance
<a href="#">101-75201-523501</a>	Travel	0.00	6.00	6.00

Post Date	Packet Number	Source Transaction	Pmt Number	Description	Vendor	Project Account	Amount	Running Balance
10/31/2019	APPKT8821	INV0123942	133539	26312 - CITY OF ATLANTA.Schwindler	01348 - Bank of America		6.00	6.00

Account	Name	Beginning Balance	Total Activity	Ending Balance
<a href="#">101-75201-523601</a>	Dues & Fees	0.00	265.00	265.00

Post Date	Packet Number	Source Transaction	Pmt Number	Description	Vendor	Project Account	Amount	Running Balance
10/24/2019	APPKT8765	INV0123276	133388	Dues & Fees/PDA	04136 - John Wojtas		265.00	265.00

Account	Name	Beginning Balance	Total Activity	Ending Balance
<a href="#">101-75201-531101</a>	Office & General Supplies	0.00	40.82	40.82

Post Date	Packet Number	Source Transaction	Pmt Number	Description	Vendor	Project Account	Amount	Running Balance
06/06/2020	APPKT9328	6.6.20PCBC	135768	PCHS Graphics-P.Topping-Bus Cards/PD	03743 - Putnam County High School		20.00	20.00
09/30/2020	APPKT9619	116416	137092	General Supplies/Dist Comm-PDA	01903 - Rutherford Trophies & Awards		20.82	40.82

Account	Name	Beginning Balance	Total Activity	Ending Balance
<a href="#">101-75201-531231</a>	Electricity	0.00	556.73	556.73

Post Date	Packet Number	Source Transaction	Pmt Number	Description	Vendor	Project Account	Amount	Running Balance
10/18/2019	APPKT8758	INV0123264	133304	Electricity/PDA	01045 - Tri-County EMC		47.46	47.46
11/15/2019	APPKT8816	INV0123458	133632	Electricity/PDA	01045 - Tri-County EMC		48.05	95.51
12/17/2019	APPKT8889	INV0124341	133931	Elect/PDA	01045 - Tri-County EMC		45.80	141.31
01/08/2020	APPKT8965	INV0124894	134266	Electricity/PDA	01045 - Tri-County EMC		47.44	188.75
02/08/2020	APPKT9033	INV0125972	134598	Electricity/PDA	01045 - Tri-County EMC		47.29	236.04
03/08/2020	APPKT9109	INV0126596	134939	Electricity/PDA	01045 - Tri-County EMC		46.43	282.47
04/08/2020	APPKT9204	INV0127035	135235	Electricity/PDA	01045 - Tri-County EMC		46.29	328.76
05/08/2020	APPKT9293	INV0127759	135571	Electricity/PDA	01045 - Tri-County EMC		45.71	374.47
06/08/2020	APPKT9343	INV0127888	135871	Electricity/PDA	01045 - Tri-County EMC		45.57	420.04
07/08/2020	APPKT9410	INV0128498	136188	Electricity/PDA	01045 - Tri-County EMC		45.28	465.32
08/08/2020	APPKT9519	INV0130919	136543	Electricity/PDA	01045 - Tri-County EMC		45.56	510.88
09/07/2020	APPKT9575	INV0131371	136914	Electricity/PDA	01045 - Tri-County EMC		45.85	556.73

Account	Name	Beginning Balance	Total Activity	Ending Balance
<a href="#">101-75201-531301</a>	Meals For Special Events	0.00	81.53	81.53

Post Date	Packet Number	Source Transaction	Pmt Number	Description	Vendor	Project Account	Amount	Running Balance
10/31/2019	APPKT8821	INV0123939	133539	IN GEORGIA ECONOMIC DEVE.Schwind	01348 - Bank of America		40.00	40.00
10/31/2019	APPKT8821	INV0123940	133539	DEL TACO #1206.Schwindler	01348 - Bank of America		4.27	44.27
10/31/2019	APPKT8821	INV0123941	133539	TST LALORE CAFE.Schwindler	01348 - Bank of America		37.26	81.53

Total Fund: 101 - GENERAL FUND : Beginning Balance: 0.00 Total Activity: 100,693.25 Ending Balance: 100,693.25

Grand Totals: Beginning Balance: 0.00 Total Activity: 100,693.25 Ending Balance: 100,693.25



# Fund Summary

Fund	Beginning Balance	Total Activity	Ending Balance
101 - GENERAL FUND	0.00	100,693.25	100,693.25
<b>Grand Total:</b>	<b>0.00</b>	<b>100,693.25</b>	<b>100,693.25</b>

## Balance Sheet

As of September 30, 2020

	<u>Sep 30, 20</u>
<b>ASSETS</b>	
<b>Current Assets</b>	
<b>Checking/Savings</b>	
10001 · Checking-FMB	500,269.16
10050 · One Georgia Funds	50.00
10300 · Certificate of Deposit 42072	110,240.31
10600 · Certificate of Deposit-24251	82,389.12
<b>Total Checking/Savings</b>	<u>692,948.59</u>
<b>Other Current Assets</b>	
11700 · CIP	25,357.50
12007 · Prepaid Insurance	3,896.00
<b>Total Other Current Assets</b>	<u>29,253.50</u>
<b>Total Current Assets</b>	<u>722,202.09</u>
<b>Fixed Assets</b>	
11100 · 10 ac. N. Park	200,000.00
11200 · 5 ac. N. Park	100,000.00
11225 · Land	19,106.00
11250 · Building-Tech College	1,000,000.00
11300 · Tech. College Property	455,962.60
11350 · Rock Eagle Land Improvements	660,561.00
11355 · Rock Eagle Rech. Accum Deprecia	-62,386.40
11500 · 142 Ac. Indust Blvd	300,000.00
11600 · 130 Ac. RE Tech. Park	1,029,600.00
11751 · building-Old Hotel	123,536.00
<b>Total Fixed Assets</b>	<u>3,826,379.20</u>
<b>TOTAL ASSETS</b>	<u><u>4,548,581.29</u></u>
<b>LIABILITIES &amp; EQUITY</b>	
<b>Liabilities</b>	
<b>Current Liabilities</b>	
<b>Other Current Liabilities</b>	
11360 · Accum Depr-Building	352,083.00
18050 · Accrued Payroll	667.00
<b>Total Other Current Liabilities</b>	<u>352,750.00</u>
<b>Total Current Liabilities</b>	<u>352,750.00</u>
<b>Total Liabilities</b>	352,750.00
<b>Equity</b>	
30000 · Opening Balance Equity	3,367,924.20
32000 · Unrestricted Net Assets	698,994.09
Net Income	128,913.00
<b>Total Equity</b>	<u>4,195,831.29</u>
<b>TOTAL LIABILITIES &amp; EQUITY</b>	<u><u>4,548,581.29</u></u>

**Putnam Development Authority**  
**Profit & Loss YTD Comparison**  
**September 2020**

	<u>Sep 20</u>	<u>Oct '19 - Sep 20</u>
<b>Income</b>		
<b>44500 · Grants</b>		
44530 · Tri County	0.00	3,500.00
44546 · Community Affairs	0.00	239,592.35
<b>Total 44500 · Grants</b>	0.00	243,092.35
<b>46400 · Other Types of Income</b>		
46430 · Miscellaneous Revenue	0.00	7,880.44
<b>Total 46400 · Other Types of Income</b>	0.00	7,880.44
<b>47001 · Contributed Capital</b>	0.00	142,642.00
<b>Total Income</b>	0.00	393,614.79
<b>Expense</b>		
<b>63000 · Professional Fees</b>		
63010 · Engineering	0.00	3,500.00
<b>Total 63000 · Professional Fees</b>	0.00	3,500.00
<b>64000 · Projects</b>		
64001 · SIP Project	0.00	239,592.35
<b>Total 64000 · Projects</b>	0.00	239,592.35
<b>65144 · Salaries</b>	729.00	13,529.00
<b>66000 · Miscellaneous</b>	0.00	8,080.44
<b>Total Expense</b>	729.00	264,701.79
<b>Net Income</b>	<b>-729.00</b>	<b>128,913.00</b>

**File Attachments for Item:**

4. Interim Economic Development Director Report

## **Interim Economic Development Director Report September - October 2020**

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### **Project Activity September - October 2020**

- **Project Club**  
Manufacturing project is still active. PDA keeps contact with prospect. Prospect is still discussing an existing building as a location for the project.
- **Project Bailey**  
New project. Investment, jobs to be determined.
- **Project Noodle**  
New project. Manufacturing, 40 new employees. Investment to be determined. Statutory incentives have been identified for prospect. Project is looking at multiple locations in Georgia.

### **South Industrial Park GRAD Certification Status**

- ZOOM Meeting held with state GRAD Team and PDA team to outline new requirements for GRAD Select certification. PDA will be applying for GRAD Select certification. Currently there are over 900 sites in GA, approximately 60 are GRAD Certified and of these 8 are GRAD Select. These sites receive increased attention for the GDEcD in Marketing and recommendation in the Site Selection process.

## Existing Industry Activity

- **Interfor** - expansion project  
Met with Mike House, Mill Manager, and his team.  
Expansion project on schedule. Will complete project by end of 2021 and be in full production by 2022.  
Completed cost of project will be \$96 M+.  
Project will increase number of TL wood consumed daily and Board sf produced to 125M annually.
- **Legacy Housing**  
Met with Todd Barker, General Manager.  
Current production is 20-25 homes per week, plans are to increase production to 30-35 homes per week.  
Dealer Show held 1<sup>st</sup> of October resulted in the sale of 850 homes.  
Current employment is 220, Legacy will hire 20 new employees to meet demand.
- **Cosmo Cabinets**  
Met with John Butler, new Plant Manager.  
Current employment, 40.  
Ship 250 cabinet sets daily. Plans to increase production and add up to 10 new employees.
- **Tytan Pictures**  
Tytan has won over 200 awards including 10 Emmys.
- **Job Tax Credit Carryover**  
State has developed a program to allow companies who had added employees prior to COVID-19 with plans to claim the Job Tax Credit (\$1,750 - \$3,500 per new employee annually for 5 years) and had to layoff employees due to COVID-19 or other circumstances. Planning to hold 2 ZOOM meetings with affected companies to discuss program and address questions.
- **Mailings to Employers with over 10 employees \***  
Due to COVID-19 access to many companies in Putnam County has been restricted. The PDA has reached out to companies over the phone and emails but wanted to make certain that we contact as many companies as possible to let them know resources available and how to reach the PDA. PDA mailed letter (attached) to all employers with over 10 employees outlining resources and our contact information. Since then we have received calls from companies and have started visiting those who are open to visitors.

## GA Chamber Rural Prosperity Summit Highlights

- **Rural success Stories**  
Otter Tail County, MN; Yanceyville, NC
- **Health Care in Rural GA**  
118 Rural Counties in GA  
9 – no physician  
64 – no pediatricians  
79 – no OB/GYN
- **Broadband**  
Major need for Rural GA

## Georgia Department of Economic Development Report

- **FY2020 Results**  
Leads Generated – 663  
Projects Located – 347  
Dollars Invested - \$7.37 B  
Jobs Created – 23,622
- **FY2021 Results (July, August)**  
Projects Located – 38  
Dollars Invested - \$574 M  
Jobs Created – 3,629

## Marketing/Website Updates

- Created Buildings and Sites Database
- Updated 2020 Board members with photos
- Updated contact information on Business & Industry Section
- Updated the "Contact Us" form to send inquiries to Topping
- Website Pageviews increase of 22% = 2,297 views; 554 sessions (9/13-10/12)

**Social Media Statistics**

**October 12, 2020**



**Increase of 15%**  
**617 Current Followers**



**Increase of 6%**  
**288 Followers**



**Increase of 57%**  
**93 Connections**



**Increase 9%**  
**37 Followers**



## **Events Attended and Upcoming Events**

### **Attended**

- 9/16 – GA Chamber webinar – GDEcD FY2020 Report, FY2021 Update
- 9/25 – Janus Group webinar – Industrial site Selection during/after COVID-19
- 9/30 – GEDA update
- 10/6 – ZOOM Presentation to Fickling Real Estate team
- 10/7 – GA Chamber Rural Prosperity Summit
- 10/9 – MGEA Webinar – MGEAWORKS.Com update; By-Laws discussion
- 10/13 - Logistics Summit Planning Committee

### **Upcoming**

- 10/19 – GEDA Oct. ZOOM Meeting, Site Location Consultants
- 10/20 – GA DOL webinar to discuss Workforce needs
- 10/21 – GDECD ZOOM Meeting to discuss Job Tax Credit Carryover Program
- 10/22 – State of the Port Webinar
- 10/27 – GDECD ZOOM Meeting to discuss Job Tax Credit Carryover Program
- 11/2 – (Tentative) Lake Oconee Area Development Authority ZOOM Meeting

**LETTER OF INTRODUCTION**

September 12, 2020

Dear (First Name):

As the recently appointed Interim Director of Economic Development for the Putnam Development Authority (PDA), I look forward to meeting with you soon. I am a Certified Economic Developer and have been in the ED industry for over 25 years; leading groups in Milledgeville/Baldwin County, Cumming/Forsyth County and most recently, the Macon Economic Development Commission for 20 years.

The mission of the PDA is:

- Encouraging the long-term growth and development of Putnam County’s job base and workforce
- Cultivating a diverse and sustainable business community
- Growing career, business, and entrepreneurship opportunities for Putnam County’s residents
- Maximizing the county’s assets and advantages without compromising its neighborhoods and residents

Undoubtedly, COVID – 19 has affected our lives and business in many ways: wearing masks, washing hands, sanitizing work areas, and social distancing to name a few. How you work with your customers, suppliers, and employees is different and this may be the norm for a while. The PDA is here to help.

Your Putnam Development Authority (PDA) wants to be a resource for our companies in Eatonton and Putnam County. We have updated our web site to include links to important resources and information for businesses in Georgia. Please visit our website at [www.putnamdevelopmentauthority.com](http://www.putnamdevelopmentauthority.com) for the following information:

- Georgia Chamber of Commerce COVID-19 resource list
- Georgia Department of Economic Development
- Georgia Department of Labor

In addition, there is a new resource available through the Middle Georgia Economic Alliance (MGEA) for companies wishing to fill positions and job seekers looking for opportunities. This alliance of 11 counties in middle Georgia, working with Chmura Economics and Analytics, has developed a web site that searches popular job posting web sites, pulls open jobs, and lists them on the new site [www.mgeaworks.com](http://www.mgeaworks.com). This link is available on the PDA website along with many other business resources.

I look forward to meeting you and learning about your company. Until we can all safely return to some sense of normality, we will find different ways to connect. We will be posting information for our

companies, prospective new companies, and the public on our web site, Facebook page, Twitter, and Instagram for further outreach. I encourage you to visit these social media outlets.


I will contact you by phone in the next few months, but in the meantime, I welcome your calls with any questions you may have.

My contact information is:

Pat Topping, CEcD  
478 320-9530 cell  
ptopping@putnamdevelopmentauthority.com

I look forward to working with you.

Sincerely,



Patrick J. Topping, CEcD  
Interim Director of Economic Development